

Retail Vendor Instructions

Greetings!

Thank you for joining us at the California Nut Festival. We are excited to be able to hold our event and want to make sure you have all the details for the day of the event. We have also attached a copy of the Vendor Policies.

Things may look slightly different this year; however, the music, meeting friends and food and beverage tasting will be the same as past years. We will place a hand sanitizer bottle at each vendor booth and at each table. We will space vendor booths and tables and have fewer chairs at each table for guests while listening to music and visiting. Each guest will receive a small hand sanitizer bottle. We ask that your staff follow your company's mask and glove policy.

Date: Saturday, May 13, 2023

Event Time: 11 – 4 p.m.

Location: Patrick Ranch Museum, 10381 Midway, Durham, CA

Vendor Set-Up: 8:00 – 10:00 a.m.

Vendor Supplies Provided:

- One canopied 10' x 10' space.
- One 8' table.
- One white linen table cloth.

Vendor Supplies You Should Provide:

- Your own chairs, business sign and business cards.
- If you are planning to have visitors taste a sample of your product, please ensure your samples are in disposable portion cups or containers.

Check In: Upon arrival, please check in at the Information booth behind the Tank House. At the Information Booth, you will receive information regarding your assigned vendor space, a vendor package consisting of:

- 2 event glasses
- 1 event tasting package (6 food tasting tickets and 6 beverage tasting tickets). Please note: this is one vendor package per business.
- Wristbands and Artisan Faire raffle ticket for each person working in your booth.
- CNF bag full of goodies.

Parking: Please use the main entrance to access the event. All vendors can unload near their assigned vendor space and then move their vehicles to the vendor parking area. All vendors must park in the designated vendor parking space. **No vehicles can be left on the road behind the back lawns. This driveway must be accessible in case of an emergency.**

Vendor Dismantle: 4:00 – 6:00 p.m. **No early dismantling – No exceptions.**

If you have any questions, please don't hesitate to contact me at [818-207-9375](tel:818-207-9375) Look forward to seeing you.

Cassie